

Index of Annual Course Calendar

BASIC INDUCTION COURSES

S.No.	Name of the courses	Duration
1.	Prob. Dy.SsP	One Year
2.	PSIs	One Year
3.	BRTC Ladies	09 Months

PRE-PROMOTION COURSES

S.No.	Name of the courses	Duration
4.	Lower class course	20 weeks (02 courses)
5.	Intermediate	04 months (03 courses)
6.	Upper	03 Months (02 courses)
7.	PP SI	45 days (01 courses)
8.	PP ASI	60 days (01 courses)

SPECIALIZED COURSES

S.No.	Name of the courses
1.	Concept of Leadership &, Management in Police (01 course)
2.	Training programme on CCTNS (01 course)
3.	Community policing (Seminar) (01 course)
4.	Social Media challenges in Law & Order and Radicalization. (01 course)
5.	Ethics and soft skill (01 course)
6.	G.Os refresher Course (on the pattern of MCTP) (02 courses)
7.	Juvenile Justice (01 course)
8.	Human rights & Criminal justice system. (01 course)
9.	Vertical Interaction Course on Terrorism & counter Insurgency (01 course)

10.	Increasing menace of Narcotics among youths – challenges, handling and investigation of NDPS cases (01 course)
11.	Vertical interaction Programme on the theme “Smart Policing (01 course)
12.	“Developing good communication skills, behavior attitude and responsibility towards the general public” (01 course)
13.	Use of Space Application in Policing including Drone technology, interception & Investigation. (01 course)
14.	Investigation of Cyber Crime (04 course)
15.	Investigation of Anti-Corruption Cases (01 course)
16.	Anti-Human Trafficking (01 course)
17.	Weapon & Tactics (01 course)
18.	Investigation of Murder/Homicide Case (New course introduced)
19.	Use of Technology in Prison Management and an aid for investigation (New course introduced)
20.	Investigation of Traffic Accident cases (New course introduced)
21.	Investigators on Safety of Women (BPR&D Sponsored), (02 course)
22.	Gender Sensitization sponsored by NCW (02 course)
23.	Social Defence issues (Sponsored by NISD) (01 course)
24.	Advance Technology in Forensic Science (New course introduced)
25.	Training of trainers (Indoor) (01 course)
26.	Training of Trainers (Outdoor) (01 course)
27.	Establishment Course (01 course)
28.	Bomb & Explosive (New course introduced)
29.	Mission Karmayogi (11 Courses)
30.	Cyber Forensics under CCPWC Scheme (39 courses)
31.	Refresher course for officials of J&K Crime Branch
32.	Refresher course for officials of J&K Executive Police
33.	Refresher course for officials of J&K Traffic Police
34.	Refresher course for officials of J&K Security organization
35.	One month induction course for SSF/SSG J&K

SPECIALIZED COURSES TO BE CONDUCTED ON NEED BASIS

1.	ATC (Men/Women)	06 weeks
2.	MHC Course	06 weeks
3.	UAC (men/Women)	09 weeks
4.	Crowd Control	04 weeks
5.	Bugler Course	26 Weeks
6.	Armourer	54 weeks
7.	Bugler Refresher	04 weeks
8.	Drill Instructor (Men/Women)	26 weeks

Summary in the year 2022

<u>Basic Induction Courses</u>	= 04
Total officers/officials trained	= 131
<u>Pre-promotion Courses</u>	= 08
Total officers/officials trained	= 1421
<u>SPECIALIZED COURSES</u>	
Total officers/officials trained	= 1102

PROPOSED COURSES FOR THE CALENDAR YEAR 2023

PRE-PROMOTION COURSES

S.No.	Name of the courses	Duration	Participant's level	No. of Courses
9.	Lower class course	20 weeks	Sgct.(Executive)	02
10.	Intermediate	04 months	HCS (Executive)	03
11.	Upper	03 Months	ASIs (Ex)	02
12.	PP SI	45 days	SI (Armed)	02
13.	PP ASI	60 days	ASI (Armed)	02

SPECIALIZED COURSES

S.No.	Name of the courses	Duration	Number of Courses
36.	Concept of Leadership &, Management in Police	02 days	01
37.	Training programme on CCTNS	02 days	01
38.	Community policing (Seminar)	02 days	01
39.	Social Media challenges in Law & Order and Radicalization.	02 days	01
40.	Ethics and soft skill	02 days	01
41.	G.Os refresher Course (on the pattern of MCTP)	02 weeks	02
42.	Juvenile Justice	03 days	01
43.	Human rights & Criminal justice system.	03 days	01
44.	Vertical Interaction Course on Terrorism & counter Insurgency	03 days	01
45.	Increasing menace of Narcotics among youths – challenges, handling and investigation of NDPS cases	03 days	01
46.	Vertical interaction Programme on the theme “Smart Policing	03 days	01
47.	“Developing good communication skills, behavior attitude and responsibility towards the general public”	03 days	01
48.	Use of Space Application in Policing including Drone technology, interception & Investigation.	05 days	02

49.	Investigation of Cyber Crime	05 days	04
50.	Investigation of Anti-Corruption Cases	05 days	02
51.	Anti-Human Trafficking	05 days	02
52.	Weapon & Tactics	05 days	01
53.	Investigation of Murder/Homicide Case	05 days	02
54.	Use of Technology in Prison Management and an aid for investigation	05 days	01
55.	Investigation of Traffic Accident cases	05 days	02
56.	Investigators on Safety of Women (BPR&D Sponsored),	05 days	04
57.	Gender Sensitization sponsored by NCW	03 days	02
58.	Social Defence issues (Sponsored by NISD)	03/02 days	02
59.	Advance Technology in Forensic Science	05 days	02
60.	Training of trainers (Indoor)	02 week	01
61.	Training of Trainers (Outdoor)	02 week	01
62.	Establishment Course	06 weeks	01
63.	Bomb & Explosive	Two weeks	01
64.	Mission Karmayogi	02 days	24 (@Two courses per month)
65.	Cyber Forensics under CCPWC Scheme	05 days	24 (@ two courses per month)
Total number of Specialized courses for the year-2023			= 91

New courses introduced

1.	Weapon & Tactics	01
2.	Investigation of Murder/Homicide Case	02
3.	Investigation of Traffic Accident cases	02
4.	Advance Technology in Forensic Science	02
5.	Bomb & Explosive	01
6.	Use of Technology in Prison Management and an aid for investigation	01

Course recommended to be shifted to respective Headquarters:-

1. (05) days refresher course for officials of J&K Crime Branch
 2. (05) days refresher course for officials of J&K Executive Police
 3. (05) days refresher course for officials of J&K Traffic Police
 4. (05) days refresher course for officials of J&K Security organization.
- However, One month induction course for SSF/SSG J&K is dropped in pursuance to PHQ J&K communication No. Trg/455/2022/59339-40 dated 09.11.2022

SPECIALIZED COURSES TO BE CONDUCTED ON NEED BASIS

9.	ATC (Men/Women)	06 weeks
10.	MHC Course	06 weeks
11.	UAC (men/Women)	09 weeks
12.	Crowd Control	04 weeks
13.	Bugler Course	26 Weeks
14.	Armourer	54 weeks
15.	Bugler Refresher	04 weeks
16.	Drill Instructor (Men/Women)	26 weeks

PROPOSED CALENDAR OF COURSES FOR THE YEAR-2023

ONGOING COURSES																	
S.No.	Name of the courses	Duration	Participant's level	No. of Courses	No. of Seats	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec.
	Intermediate Class Course	04 Months	HC (Executive)	-	279	Commenced at SKPA w.e.f. 20.08.2022											
1.	PP HC (Armed)	60 days	HC (Armed)	-	308	Commenced at AKPA w.e.f. 21.11.2022											
	Intermediate Class Course	04 months	HC (Executive)	-	200	Scheduled to be commenced w.e.f. 20.12.2022											
PRE-PROMOTION COURSES																	
S.No.	Name of the courses	Duration	Participant's level	No. of Courses	No. of Seats	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec.
1.	Lower class course	20 weeks	Sgct.(Executive)	02	400		1						1				
2.	Intermediate	04 months	HCS (Executive)	02	200					1				1			
3.	Upper	03 Months	ASIs (Ex)	02	100		1						1				
4.	PP SI	45 days	SI (Armed)	02	60						1					1	
5.	PP ASI	60 days	ASI (Armed)	02	60						1					1	

Note:- The Number of seats for pre-promotional courses subject to commencement of Basic Induction Courses like Prob. Dy.SP, PSI & BRTC

SPECIALIZED COURSES

Month – January 2023

S. No.	Name of the courses	Duration	Participant's level	No. of Seats	No. of Course	Date of commencement	
1.	Training programme on CCTNS	02 days	Dy.SP to SsP	20	01	11.01.2023	
2.	Concept of Leadership & Management in Police	02 days	Inspr.to SsP	25	01	18.01.2023	
3.	Community policing (Seminar)	02 days	SIs & above	25	01	27.01.2023	
4.	Mission Karmayogi	02 days	1 st Responders	30	02	20.01.2023	30.01.2023
Month – February 2023							
5.	Juvenile Justice	03 days	Special juvenile Police officers / units / juvenile police officers / Nodal officers	25	01	02.02.2023	
6.	Human rights & Criminal justice system.	03 days	S.Is to Dy.SsP	25	01	14.02.2023	
7.	Social Media challenges in Law & Order and Radicalization.	02 days	SIs and above	25	01	27.02.2023	
8.	Mission Karmayogi	02 days	1 st Responders	30	02	16.02.2023	27.02.2023
Month – March 2023							
9.	Ethics and soft skill	02 days	SI & above	25	01	03.03.2023	
10.	Vertical interaction Programme on the theme “Smart Policing	03 days	Dy.SsP and above	25	01	06.03.2023	
11.	Investigation of Cyber Crime	05 days	SIs to Dy.SsP	25	01	21.03.2023	
12.	Mission Karmayogi	02 days	1 st Responders	30	02	14.03.2023	28.03.2023
Month – April 2023							
13.	G.Os refresher Course (on the pattern of MCTP)	02 weeks	Dy.S.P (Promotee)	25	01	03.04.2023	

14.	Use of Space Application in Policing including Drone technology, interception & Investigation.	05 days	SIs to Dy.SsP	25	01	25.04.2023	
15.	Mission Karmayogi	02 days	1 st Responders	30	02	07.04.2023	28.04.2023
Month – May 2023							
16.	Training of trainers (Indoor)	02 week	Indoor training faculty of Training Centres of UT J&K	25	01	01.05.2023	
17.	Establishment Course	06 weeks	Sgct (M) to SI (M)	30	01	01.05.2023	
18.	Investigation of Traffic Accident cases	05 days	SIs to Dy.SsP	25	01	09.05.2023	
19.	Investigation of Anti-Corruption Cases	05 days	SIs and above	20	01	23.05.2023	
20.	Mission Karmayogi	02 days	1 st Responders	30	02	08.05.2023	30.05.2023
21.	BPR&D Sponsored course	01 week	Slot w.e.f. 16.05.2023 kept reserved for BPR&D				
Month – June 2023							
22.	Intellectual Property Rights (IPRs)	02 days	SIs and above	25	01	02.06.2023	
23.	Investigation of Cyber Crime	05 days	SIs to Dy.SsP	20	01	13.06.2023	
24.	Anti-Human Trafficking	05 days	SIs to Dy.SsP	20	01	20.06.2023	
25.	Mission Karmayogi	02 days	1 st Responders	30	02	13.06.2023	27.06.2023
Month – July 2023							
26.	Investigation of Murder/Homicide Case	05 days	SIs and above	20	01	04.07.2023	
27.	Increasing menace of Narcotics among youths –	03 days	SI and above	25	01	13.07.2023	

	challenges, handling and investigation of NDPS cases						
28.	Advance Technology in Forensic Science	05 days	SIs to Inspector	20	01	18.07.2023	
29.	Mission Karmayogi	02 days	1 st responders	30	02	07.07.2023	27.07.2023
30.	BPR&D Sponsored course	01 week		Slot w.e.f. 24.07.2023 kept reserved for BPR&D course			
Month – August 2023							
31.	Training of Trainers (Outdoor)	02 week	DI's of Training Centres of UT J&K	25	01	01.08.2023	
32.	Vertical Interaction Course on Terrorism & counter Insurgency	03 days	Inspr and above	25	01	03.08.2023	
33.	Anti-Human Trafficking	05 days	SIs to Dy.SsP	20	01	22.08.2023	
34.	Mission Karmayogi	02 days	1 st responders	30	02	09.08.2023	25.08.2023
35.	BPR&D Sponsored course	01 week		Slot w.e.f. 08.08.2023 kept reserved for BPR&D course			
Month – September 2023							
36.	G.Os refresher Course (on the pattern of MCTP)	02 weeks	Dy. SP (Promotee)	25	01	04.09.2023	
37.	Investigation of Cyber Crime	05 days	SIs to Dy.SsP	20	01	08.09.2023	
38.	Mission Karmayogi	02 days	1 st responders	30	02	01.09.2023	29.09.2023
39.	BPR&D Sponsored course	01 week		Slot w.e.f. 25.09.2023 kept reserved for BPR&D course			
Month –October 2023							
40.	Weapon & Tactics (Outdoor course)	10 days	Const. and above	25	01	03.10.2023	
41.	Investigation of Murder/Homicide Case	05 days	SIs to Dy.SsP	20	01	03.10.2023	

42.	Juvenile Justice	03 days	Special juvenile Police officers / units / juvenile police officers / Nodal officers	25	01	23.10.2023											
43.	Mission Karmayogi	02 days	1 st responders	30	02	06.10.2023					30.10.2023						
44.	BPR&D Sponsored course	01 week		Slot w.e.f. 17.10.2023 kept reserved for BPR&D course													
Month– November 2023																	
45.	Bomb & Explosive	Two weeks	Const. to SIs	25	01	01.11.2023											
46.	Community Policing	02 days	SI & above	25	01	03.11.2023											
47.	Investigation of Anti-Corruption Cases	05 days	SI and above	20	01	07.11.2023											
48.	Use of Space Application in Policing including Drone technology, interception & Investigation.	05 days	SIs to Dy.SsP	20	01	14.11.2023											
49.	Mission Karmayogi	02 days	1 st responders	30	02	10.11.2023					29.11.2023						
50.	BPR&D Sponsored course	01 week		Slot w.e.f. 21.11.2023 kept reserved for BPR&D course													
Month – December 2023																	
51.	Gender Sensitization	03 days	Police personnel	25	01	05.12.2023											
52.	Developing good communication skills, behavior attitude and responsibility towards the general public	03 days	SIs and above	25	01	14.12.2023											
53.	Investigation of Cyber Crime	05 days	SIs to Dy.SsP	20	01	26.12.2023											
54.	Mission Karmayogi	02 days	1 st responders	30	02	01.12.2023					29.12.2023						
TRAINING PROGRAMME ON CYBER FORENSICS UNDER CCPWC SCHEME																	
S.No.	Name of the courses	Duration	Participant's level	No. of Courses	No. of Seats	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct.	Nov	Dec.
1.	Cyber Forensics	05 days	I.O's (Directly appointed SIs and above)	14	15	3	7	6	4 17	9	6	4 24	8	25	3 17	21	-

8.	Pre-Course on VIP Security				Need based													
9.	Pre-Course on Weapon and Tactics				Need based													
SPECIALIZED COURSES TO BE CONDUCTED ON NEED BASIS																		
1.	ATC (Men/Women)	06 weeks			Need based													
2.	MHC Course	06 weeks			-do-													
3.	UAC (men/Women)	09 weeks			-do-													
4.	Crowd Control	04 weeks			-do-													
5.	Bugler Course	26 Weeks			-do-													
6.	Armourer	54 weeks			-do-													
7.	Bugler Refresher	04 weeks			-do-													
8.	Drill Instructor (Men/Women)	26 weeks			-do-													

➤ **ELIGIBILITY NORMS**

1. Concept of Leadership and Management in Police

Eligibility Norms:

- The officer should be a graduate.
- Should not be at the verge of retirement.

2. Training programme on CCTNS

- the officer should be computer knowing

3. Juvenile Justice.

Eligibility Norms:

- Juvenile / Designated Officers should be nominated.
- Should be able to read, write and understand English language efficiently.

4. Human Rights & Criminal Justice System

Eligibility Norms:

- Preferably should be able to read, write

5. Developing good communication skills, behavior attitude and responsibility towards the general public

Eligibility Norms:

- Officers should be graduate and preferably be field officer

6. VIC on “SMART” Policing

Eligibility Norms:

- Officer should be qualified and should have command on English.
- Officers having good communication skills may be preferred.
- Should not be at the verge of retirement.
- Officers of Executive wing may be preferred.

7. VIC on Terrorism and Counter Insurgency

Eligibility Norms:

- Officer should be well qualified.
- Officers having good communication skills may be preferred.
- Should not be at the verge of retirement.

8. Community Policing(Seminar)

Eligibility Norms:

- Officers should be able to read, write and understand English language.
- Officers from Executive Police should be nominated for the course.

9. Intellectual Property Rights (IPRs):

Eligibility Norms:

- Officers should be able to read, write and understand English language.
- Officers from Executive Police should be nominated for the course.
- The course should represent both the genders.

10. Women safety & Security/ Issues and challenges and prevention (BPR&D sponsored).

Eligibility Norms:

- The course should represent equal numbers of male and female participants.
- Officer should be a investigation officer/supervisory officer from Executive Police or other investigating wing including GRP.
- Officer should be qualified and well conversant with English.
- Officers at the verge of retirement should not be nominated.

11. Gender Sensitization (BPR&D sponsored)

Eligibility Norms

- The course should represent both genders in equal number.
- Should not be at the verge of retirement.

12. Training of Trainers Course (Indoor/Outdoor)

Eligibility Norms:

- Police personnel posted or likely to be posted to Police Training Institutions of the State should be nominated.
- Course is residential.

13. Social Media challenges in L&O and Radicalization

Eligibility Norms:

- Officer should be qualified and should have command on English.
- Officers having good communication skills may be preferred.
- Should not be at the verge of retirement.

14. Human Trafficking

Eligibility Norms:

- Officers should be able to read, write and understand English language.
- Officers from Executive Police should be nominated for the course.
- The course should represent both the genders.

15. G.O's Refresher Course

Eligibility Norms:

- Officers who have undergone this course should not be nominated for the course again.
- Officers at the verge of retirement should not be nominated.
- Directly appointed Dy. Supdts. of Police not be nominated for the course.
- Only Dy. SP promoted from the rank of Inspr. should be nominated.
- Officer should have complete Uniform at the time of reporting required for undergoing Sword and Cane drill as well as handling of non-lethal weapons.
- Course is residential.

16. Investigation of Murder/Homicide Cases

Eligibility Norms:

- Preferably I.Os (SIs and above) having knowledge of Investigation should be deputed.

- Preferably field officers should be deputed.

17. Ethics and soft skills

Eligibility Norms:

- Preferably should be a field officer having sufficient knowledge to understand and implement ethical issues

18. Increasing menace of narcotic among youths-challenges, handling and investigations.

Eligibility Norms:

- Preferably the participants should be field officers.
- He should be able to read, write and understand English language

19. Weapon and Tactics

Eligibility Norms:

- Directly recruited young Officers dealing with Law & Order/counter insurgency.
- Officers should be medically fit

20. Investigation of Cyber crimes

Eligibility Norms:

- Officer should be qualified.
- Officer having knowledge of handling of computer may be preferred.
- Officer at the verge of retirement should not be nominated.
- Officer should be preferably investigation officer/supervisory officer.

21. Investigation of Traffic Accident Cases

Eligibility Norms:

- Preferably I.Os (SIs and above) having knowledge of Investigation should be deputed.
- Preferably field officers should be deputed.

22. Investigation of Traffic Accident Cases

Eligibility Norms:

- Preferably I.Os (SIs and above) having knowledge of Investigation should be deputed.
- Preferably field officers of should be deputed.

23. Use of Space Application in Policing including Drone Technology, Interception and Investigation.

Eligibility Norms:

- SIs and above having knowledge of Investigation should be deputed.

- Preferably field officers should be deputed.
- Officer having knowledge of handling of computer may be preferred.
- Officer at the verge of retirement should not be nominated.
- Officer should be preferably investigation officer/supervisory officer.

24. Advance Technology in Forensic Science.

Eligibility Norms:

- SIs and above having knowledge of Investigation should be deputed
- Science Graduate should be preferred.
- Officer at the verge of retirement should not be nominated.

Note: - The dates proposed in the course calendar are tentative, since at the time of framing the course calendar, new calendar giving the exact details of gazette and other state holidays have not yet arrived. The dates may be pre/postponed following the outcome of final details of holidays published in UT calendar.